Position: Campaigns Intern  
Location: Boulder, CO with Remote Work Potential  
Reporting to: Sr. Campaigns Coordinator  
Status: Non-Exempt

Background
Based in Boulder, CO, Protect Our Winters (POW) is a nonprofit that engages and mobilizes the outdoor sports community to lead the fight against climate change through educational initiatives, political advocacy and community-based activism.

Founded by pro snowboarder Jeremy Jones in 2007, POW works against climate change by turning passionate outdoor people into effective climate advocates. We are a community of athletes, thought pioneers and forward-thinking business leaders working to affect systemic political solutions to climate change. We work hard, but we enjoy taking our meetings to the chairlift or backcountry.

The Opportunity
We are looking for an individual to work closely with our Campaigns Team for 32 hours per week. The position will be responsible for supporting the Campaigns Team, with projects including federal legislative policy, coalition participation, and significantly supporting POW’s get out the vote campaign and operations. While this individual is expected to perform some administrative tasks, there are opportunities to work on long-term strategic campaigns. The ideal candidate will be highly organized, able to juggle multiple tasks, manage their own workload, and take initiative and personal responsibility for all assignments.

Description of Responsibilities

● Civic Engagement
  ○ Responsible for coordinating work relating to POW’s civic engagement tactics including research and design, distribution of content, event planning and coordination, outreach, and building toolkits and training materials

● Policy
  ○ Track POW’s federal climate priorities and prepare briefs and/or external talking points on legislation relating to POW’s legislative focus areas
  ○ Participate in non-profit coalitions working on federal and state climate efforts and identify opportunistic work for the organization to plug in its Alliance members

● Administrative
  ○ Assist with event logistics as needed, such as POW’s annual lobby days in DC, as well as any events relating to POW’s civic engagement campaign
  ○ Support Campaigns Team with administrative tasks including but not limited to: invoice processing, travel logistics, presentation development, Salesforce data entry, and materials preparation

Ideal Candidates Will Possess

● An exceptionally strong academic record and academic or internship experience in the environmental policy, advocacy, and/or climate change arena preferred
● Highly developed analytical skills
● Ability to work in a fast-paced, mission-driven organization
● Ability to manage multiple projects with minimal direction in a remote setting
● An excitement to take on many different types of tasks and assignments
● Comfort with all standard software programs (Microsoft Word, Excel, PowerPoint) as well as Google Suite (Documents, Sheets, Slides)

**Details of Internship**
The internship position will be 32 hours per week for 14 weeks to be determined between June 2022 and September 2022 reporting to the Sr. Campaigns Coordinator. The position will be compensated at $20 hourly.

**Location**
The position is located in Boulder, Colorado with remote work potential for candidates that reside in the states in which POW employs: Arizona, Colorado, Maine, Massachusetts, Michigan, Montana, New Hampshire, Nevada, North Carolina, Oregon, Utah, and Washington. Additionally, POW may consider candidates residing in Wisconsin and Vermont. Unfortunately, POW is not able to accommodate candidates residing in other states at this time.

**To apply**
Please send your resume and no more than 300 words on what skills you hope to gain and what skills you bring to the table in this internship to work@protectourwinters.org with ‘Campaigns Team Internship’ in the subject line by June 1, 2022.

At POW, we are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and teammates without regard to race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity, gender expression, military and veteran status, and any other characteristic protected by applicable law. POW believes that building diversity is critical to the success of a global organization. We seek to recruit, develop, and retain the most talented people from a diverse candidate pool.